

Reference Interview Form

Person conducting interview _____ Date _____

Name of preacher candidate _____

Reference name _____ Phone number _____

Reference address _____

In applying for the position of pulpit minister here, _____ has listed you as a reference. Do you have the time to spend answering a few questions to help us evaluate his moral and ethical character, his abilities and skills, and his general personality? Your response will be held in strictest confidence.

How long have you known the applicant? _____ What relationship? _____

Please rate the applicant on a scale from one to five, with one being low and five being high. If you don't know, please respond with "Don't Know."

Honest	1	2	3	4	5	Don't Know
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Dependable	1	2	3	4	5	Don't Know
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Punctual	1	2	3	4	5	Don't Know
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Provides Leadership	1	2	3	4	5	Don't Know
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Open to new ideas	1	2	3	4	5	Don't Know
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Works well under pressure	1	2	3	4	5	Don't Know
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Self-motivated	1	2	3	4	5	Don't Know
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Maintains confidences	1	2	3	4	5	Don't Know
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Keeps abreast of current events	1	2	3	4	5	Don't Know
Good study habits	1	2	3	4	5	Don't Know
Able to accept criticism	1	2	3	4	5	Don't Know
Able to work with difficult people	1	2	3	4	5	Don't Know
Has good relationship with all ages and sexes	1	2	3	4	5	Don't Know
Able and willing Bible class teacher	1	2	3	4	5	Don't Know
Follows the leadership of the elders	1	2	3	4	5	Don't Know
Visits the sick and shut-ins	1	2	3	4	5	Don't Know
Seeks to build the spirituality of all	1	2	3	4	5	Don't Know
Participates in local community activities	1	2	3	4	5	Don't Know
Wife participates in congregational activities	1	2	3	4	5	Don't Know
Manages family well	1	2	3	4	5	Don't Know
Relates to and respects other preachers	1	2	3	4	5	Don't Know
Abilities as a counselor	1	2	3	4	5	Don't Know
Knowledgeable in the Bible	1	2	3	4	5	Don't Know
Compassionate towards others	1	2	3	4	5	Don't Know
Accepted socially	1	2	3	4	5	Don't Know

Works well as a team player	1	2	3	4	5	Don't Know
Physical condition	1	2	3	4	5	Don't Know
Physical condition of spouse and family	1	2	3	4	5	Don't Know
Personal appearance	1	2	3	4	5	Don't Know
Manages personal finances well	1	2	3	4	5	Don't Know

Additional Questions:

1. Which best describes his preaching style (one or more)?
 - a. Fervent
 - b. Evangelistic
 - c. Lecture
 - d. Conversational

2. Which best describes his sermon development (one or more)?
 - a. Expository
 - b. Textual
 - c. Today's events
 - d. Thoroughly Biblical

3. Please select one of the following that best describes his ability as an administrator.
 - a. Delegates
 - b. Forms committees
 - c. Dominates
 - d. Does the work himself

4. Which best describes his use of ministerial discretion?
 - a. Repeats confidences
 - b. Discusses other members
 - c. Violates confidences only on inconsequential matters
 - d. Confidences never revealed

5. Can you provide any background information about his home or family life that you feel is pertinent?

6. If you were on a search committee, would you consider this person? _____

7. Do you know anything else about this candidate that would be of value to the committee?

8. What would you consider this person's strong points?

9. What would you consider this person's weak points?

10. Could you provide the name and contact information of another person who could tell us more about the candidate?

Name _____ Phone number _____

Address _____

11. Matthew 7:12 – If I were in your place and you were in mine, what would you want me to tell you?

Thank you for your frank and honest responses to my questions. I appreciate your time in helping us better understand the men we are considering as a preacher for the Anywhere Church of Christ.

Interviewer's comments:
